



सत्यमेव जयते

# Embassy of India Kathmandu

\*\*\*\*\*

## VACANCY ANNOUNCEMENT

Applications are invited from the eligible candidates for **the post of Interpreter-cum-Clerk** in the Embassy of India, Kathmandu. The applicant should have following qualifications:-

- i) Minimum of Graduate degree or equivalent
- ii) Minimum age criteria- 21-35 years as on 1<sup>st</sup> January, 2023
- iii) Professional qualification: Proficiency in MS Word, Excel, Power Point, Internet
- iv) Work experience in relevant field and good communication skills in English and Nepali.

Interested candidates should submit their applications to **Second Secretary (Admn & DP), Administrative Block, Embassy of India, Kathmandu** along with latest Curriculum-Vitae with two recent passport size photographs, contact details and copies of Education Qualifications, work experience letter etc **latest within 3 weeks of publishing of this advertisement** either through email at [admn.kathmandu@mea.gov.in](mailto:admn.kathmandu@mea.gov.in) or through physical copies dropped in the box kept at the main gate of the Embassy. The email subject or the envelope containing application should clearly mention "Application for the post of Interpreter-2023". Only shortlisted applicants will be informed for further interview via email/phone.

HOC